



Dear Practitioner,

Riverside Remedies HealthMart Pharmacy is collaborating with your patient's summer camp to fill prescription medications for their campers and staff this summer. This letter is intended as an informal roadmap for the items that we believe will make the process run as smoothly as possible.

Please ensure that prescriptions contain the following information:

- Patient's full name and date of birth.
- Name of summer camp.
- Medication name, strength, and frequency of use.
- Quantity prescribed.
 - **For non-controlled medications**, we recommend writing **one** prescription for an all-inclusive, full session supply. We will adjust the actual quantity dispensed as necessary. Non-controlled prescriptions may be mailed to our pharmacy, faxed, e-scribed, or called in orally via telephone.
 - **For controlled substances**, we may fill a maximum of 30 days' supply in New York, and two prescriptions may be required for the full duration of camp session. Also keep in mind that controlled prescriptions in New York *must* be filled within 30 days of the written date; post-dating may be required if the prescription is written more than 30 days from the start of camp. We prefer E-scribing, if possible; otherwise, we must receive an original hard copy prescription for each month supply by mail. Controlled substance prescriptions may only be mailed or e-scribed; they *cannot* be faxed.
- Prescriber's signature and date written. Controlled substance prescriptions must also include the prescriber's DEA number.

Other recommendations:

- Routine over-the-counter medications (e.g. vitamins, antihistamines, melatonin, etc) should be written as a formal prescription, for clarity and ease of administration.
- Medications written for once-daily dosing will be assigned to **morning administration** by default. If you prefer specific times of administration, please include them in the directions.
- Please avoid "Use As Directed" as instructions for inhalers, insulin, oral steroid tapers, topical medications, etc. Explicit instructions help to reduce medication errors, resolve ambiguity in dosing, and prevent insurance billing and auditing conflicts. Prescriptions lacking explicit instructions will not be filled without clarification.
- All prescriptions will be filled generically unless **Dispense As Written** or **Brand Medically Necessary** are clearly written or indicated on the face of the prescription.

Please contact us with any questions or concerns.

Website: www.RiversideRemedies.com

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Telephone: (845) 887 - 3030

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Pharmacy Hours: 8:30 am to 6:00 pm EST Weekdays, 9:00 am to 3:00 pm Saturdays

We appreciate your cooperation and look forward to working with you in the coming weeks.

Sincerely,

Gene Burns PharmD
Supervising Pharmacist

